

Dooly County Board of Education

APPLICATION FOR SUPERINTENDENT

Send to: Dooly County Board of Education
Superintendent's Search
202 Cotton Street
Vienna, Georgia 31092

Please do
NOT Staple.

Phone: (229) 268-4761
Fax: (229) 268-6148
Web Site: www.doolyschools.com

Completed application must be delivered to the Dooly County Board of Education by 5:00 P.M. on April 16, 2009.

I. PERSONAL INFORMATION

Name: Last First Middle

Present Address:

City: State: Zip:

Daytime Telephone Number: Social Security Number:

Home Telephone Number (if different from above):

Email Address (if available):

Do you hold or are you entitled to hold a Georgia leadership certificate or permit issued by the Professional Standards Commission?

Yes No Certificate number:

If yes, what level L-6 L-7?

II. PRESENT EMPLOYER INFORMATION

Present Employer:

Address:

City: State: Zip:

Telephone Number: Title of Position:

Length of Time in Current Position: Does your employer know of this application?

Amount of organization's annual budget for which you are responsible \$ (if applicable)

Number of employees for whom you have responsibility:

How many employees report directly to you? Current Salary \$

The Dooly County Board of Education does not discriminate on the basis of sex, age, race, color, creed, handicap/disability, marital status, or political affiliation.

III. EMPLOYMENT HISTORY

Please list all FULL TIME experience both within and outside the field of education. List most recent employment first and continue in reverse chronological order. Use an attachment if necessary.

DATE OF SERVICE	POSITION DUTIES	ORGANIZATION ADDRESS	SIZE/ UNIT	REASON FOR LEAVING	ENDING SALARY
------------------------	------------------------	-----------------------------	-------------------	---------------------------	----------------------

Have you ever been dismissed, suspended or terminated from any professional education or other management employment?

Yes No If yes, please provide the date and name and address of the employer, and stated reason for the adverse action on a separate sheet.

Have you ever resigned or been given an opportunity to resign, withdraw an employment application, or not offered reemployment as a result of charges, disagreement or misunderstanding? Yes No

If yes, state the date, name and address of the employer and a reasonably full statement of the basis and circumstances of the incident on a separate sheet.

IV. EDUCATIONAL AND PROFESSIONAL TRAINING. Use an attachment if necessary.

NAME OF INSTITUTION	ADDRESS	MAJOR/ MINOR	DATE ATTENDED FROM	TO	DEGREE
----------------------------	----------------	---------------------	---------------------------	-----------	---------------

V. HONORS AND AWARDS. Use an attachment if necessary. List scholarships, articles authored, books authored, honorary degrees, citations, special recognitions, workshops conducted, major addresses, etc.

VI. OUTSIDE INTERESTS AND HOBBIES. Use an attachment if necessary.

1. Do you understand that because of the nature of the position for which you are applying, that the school district-employer may require a background check, including a search of fingerprint, other criminal records and credit history?

Yes No

Please include your birth date (for background check purposes only). _____

Do you agree and consent for such background search and investigation to be conducted, and agree to hold the school district and all officials, representatives and employees of the foregoing harmless from all claims for libel, slander, invasion of privacy, intentional infliction of emotional distress and similar claims?

Yes No

2. Do you have any objections to your previous employers being contacted for reference purposes?

Yes No **If yes, please explain:**

3. **Criminal Conduct**

(a) Have you ever been convicted of any crime, entered a plea of guilty, nolo contendere, or suffered First Offender Adjudication or any similar criminal or quasi-criminal determination or adjudications, other than minor traffic violations?

Yes No

If the answer is "yes" state the name and address of the Court, the date of the alleged offense, a description of the charges, and an explanation of the final action taken, including any fines, probation, imprisonment, first offender adjudication or similar disposition.

(b) Have you ever been charged with any crime or been named in an indictment, accusation or special presentment for any offense, other than a minor traffic violation?

Yes No

If yes, explain:

4. **Please mail your completed application and include a letter of application, a resume, three letters of references and a copy of college transcripts to:**

**Dooly County Board of Education
Superintendent's Search
202 Cotton Street
Vienna, Georgia 31092**

(Deadline is April 16, 2009 by 5:00 P.M.)

NOTE: Candidates who are interviewed may be asked to bring a copy of their current Contract.

I certify that the foregoing statements are true and correct and authorize you to investigate all references listed and to secure additional information if necessary.

Notice of Disclosure: Under Georgia's Open Records Law, names and information with respect to as many as three persons under consideration must be released by the Board of Education, and the names and information of other applicants may be subject to disclosure. Applicants also are subject to financial and criminal background checks, and must verify and document experience.

SIGNATURE _____ DATE _____

NOTICE: Any false information knowingly given is grounds for your application being voided.